

Occupational Certificate: Retail Buyer NQF 5

^ PURPOSE

The Occupational Certificate: Retail Buyer provides comprehensive knowledge and skills for strategic procurement roles in retail environments. This qualification is designed for individuals seeking specialist positions in retail buying, vendor management, and merchandise procurement.

Students will gain strategic skills in product sourcing, supplier selection and negotiation, merchandise buying, stock allocation, and supplier relationship management while developing analytical competencies for retail procurement roles.

^ COURSE CONTENT

Module 1: Identifying and sourcing Products and Selecting Suppliers

- Concepts and principles for identifying and sourcing products and selecting suppliers
- Source products and identify preferred suppliers
- Processes and procedures for sourcing products and setting ranges
- Processes and procedures for identifying preferred suppliers

Module 2: Buying and Negotiating

- Concepts and principles of buying merchandise
- Negotiate with suppliers
- Buy products
- Processes and procedures for negotiating, buying and recording products purchased

Module 3: Managing Suppliers

- Concepts and principles for managing supplier relationships and the performance of merchandise
- Manage supplier and stock performance
- Processes and procedures for the management of supplier and stock performance

Module 4: Manage Stock Through The Supply Chain

- Concepts and principles for allocating stock to stores
- Manage stock through the supply chain
- Plan and allocate stock to stores
- Processes and procedures for allocating stock to stores

^ DELIVERY

- Duration: 24 Months
- Delivery: Classroom/online/blended

^ ENTRY LEVEL REQUIREMENTS

- Mathematical Literacy at NQF Level 4
- Communication at NQF Level 4

^ CAREER POSSIBILITIES

- Manage supplier relationships and the performance of stock
- Source products through the identification and selection of suppliers
- Buy merchandise
- Allocate stock to stores

^ ACCREDITATION

- Occupational Certificate: Retail Buyer
- Accreditation: QCTO
- SAQA ID: 103145
- NQF Level: 5
- Credits: 131

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